

## Walking To and From Bus Stop

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1. Go directly to and from the bus stop.
2. Plan the safest route with the fewest streets to cross.
3. If possible, cross streets and corners using crosswalks if available. Look in all directions before crossing and when safe, walk across the street. Always obey traffic signals.
4. Watch for vehicles that might be making a turn.
5. Do not dart from between parked cars or shrubbery.
6. Never accept a ride from a stranger.
7. If possible, face traffic when walking on roads without sidewalks, and always use caution.
8. Be extra careful during times of sunrise and sunset, bad weather, during darkness (wear white clothing or something reflective).
9. Leave home early enough so you don't have to run.

## Conduct at School Bus Loading Zone & Bus Stops

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1. Arrive at the bus stop five (5) minutes before the bus is scheduled to arrive.
2. Stand in line or a group facing traffic so you can see the bus approaching. Standing back 12 feet from where the bus will stop. Do not approach the bus until the driver opens the doors.

## Conduct at School Bus Loading Zone & Bus Stops

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3. When loading at school follow the directions of the driver and/or teacher on duty. Stand back the required 12 feet until the bus driver opens the bus doors. Remember, there may be several buses to watch out for, not just your own.
4. NEVER go under any bus to retrieve something you have dropped. Ask the driver or teacher to assist.
5. Destroying property, playing in or running across the street or any type of horseplay at a bus stop is dangerous and prohibited.
6. When the bus is stopped to load or unload, the students are the direct responsibility of the bus driver and the driver's direction must be followed.
7. School buses can only stop at designated bus stops. If you miss the bus have mom or dad take you directly to school. Remember; *never* run after your bus once it leaves!
8. Students are not allowed to cross the street within the sight of a bus driver unless escorted across the street at a designated red light crossing. Students will not wait on the opposite side of the street from the bus stop unless told to do so by the bus driver.



## School Bus

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## Safety

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## Rules

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## Rules and Regulations

Students are required to:

1. Follow the instructions of the driver; no disrespect will be tolerated.
2. Use only his/her appropriate bus stop unless approved in advance by the Transportation Department.
3. Stay in their seats while on the bus.
4. Keep all parts of the body inside the bus.
5. Help keep the bus safe and free from litter by not eating, drinking, or chewing gum.
6. Not use or have cell phones and other electronic devices on the bus .
7. Not bring hazardous or destructive objects of any kind, such as firearms, weapons , glass objects or containers, explosives, sharp or pointed objects or skateboards (unless completely enclosed in a bag ).
8. Arrange for transport of live animals, insects or reptiles to or from school by a means other than the bus.
9. Not use profane language, obscene gestures : create excessive or unnecessary noise.
10. No student or group of student shall, though physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel.
11. Not damage or deface any part of the bus , tamper with the radio , bus controls , emergency exits or other equipment , shoot at or throw away objects inside or outside the bus , or in any way endangers the safety of others. Any damages may result in loss of bus riding privileges and require to pay for damages.

## Rules and Regulations

12. Ride on bus routes designated for their grade level unless approved in advance by the Transportation Department.

**Failure to comply with any of these rules may result in the loss of the privilege of riding the bus.**

### Discipline Process

#### Violations

Students who violate any of the rules and regulations will receive a Misconduct Citation and will be subject to a normal progression of penalties.

The Transportation Department is responsible for notifying the parent of all violations. The normal progression of penalties for violations of the rules and regulations are:

1. First Citation\* - warning/notification of parent
2. Second Citation\* - 5 day suspension of transportation privileges / notification of parent
3. Third Citation\* - 20 day suspension of transportation privileges / notification of parent
4. Fourth Citation\* - Transportation privileges denied for remainder of the school year/ notification of parent.

\*For cases of severe misconduct or misconduct during the last two weeks of the school year, students may be assigned more severe penalties than provided in the normal process.

It is important that incidents , which jeopardize the safety and well being of students , employees and the general public , be brought to the attention of the Transportation Dispatcher at (916)-774-1231

