

Date: February 1, 2021

2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent: Eureka Union School District

Number of schools: 7

Enrollment: 3146

Superintendent (or equivalent) Name: Tom Janis

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Granite Bay, CA 95746

Phone Number: 916.774.1201

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Date of proposed reopening:

Reopened November 9, 2020

County: Placer

Current Tier: Purple

(please indicate Purple, Red, Orange or Yellow)

Grade Level (check all that apply)

TK 2nd 5th 8th 11th

K 3rd 6th 9th 12th

1st 4th 7th 10th

Type of LEA: School District

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening.

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is: K12csp@cdph.ca.gov

LEAs or equivalent in Counties with a case rate $\geq 25/100,000$ individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

I, Tom Janis, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the **COVID-19 Prevention Program (CPP)**, pursuant to CalOSHA requirements, and this **CDPH COVID-19 Guidance Checklist** and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH [Guidance on Schools](#). For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

- Stable group structures (where applicable): How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch,

recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

For Elementary Classrooms (Grades K-6), students are placed into stable groups that stay together all day with their core teacher. The elementary stable group structure ranges from 18 to 30 students in a general education classroom. For junior high school, students move through their 6 period day for all their classes (core courses and electives). The modified block schedule reduces transitions between classes. Class sizes range from 18 to 32 students in each classroom. For special education classrooms the range is 6 to 14 students.

If you have departmentalized classes, how will you organize staff and students in stable groups?

Students are kept together in their Core classes. Seating charts based on alphabetical order are kept in every class.

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

Enrichment classes are mainly assigned based on their Core class assignment. Where practicable, classes are kept at a maximum distance allowed by the physical space and stable seating charts are maintained.

■ **Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

■ **Face Coverings and Other Essential Protective Gear:** How CDPH's face covering requirements will be satisfied and enforced for staff and students.

■ **Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

■ **Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

■ **Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

■ **Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: 6 feet

Minimum: 4 feet. If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

EUSD has been open in a five day in-person instructional modified format for all students who elected to be in the classroom since November 9. Under this format, all students exit school at lunch time to have lunch and a break at home and the remaining instructional minutes are at home either synchronously and/or asynchronously. We have implemented numerous safety protocols that are spelled out in our October 12 Board approved School Reopening Guide. We have assessed our classroom spaces and most of our classrooms are able to accommodate the new classroom distancing requirement. This is because we have lower class sizes than we would in a normal school year. To maintain our in-person instruction modified format, we are carrying out plans to lower our class size in rooms that require modifications to accommodate the new distancing requirement of four feet minimum between chairs, which includes arranging desks in a way that minimizes face-to-face contact, add staff where needed, and restructure class assignments where needed. A natural transition for classrooms affected by the distancing requirement will occur at the end of trimester two. EUSD considered but has elected to not implement a hybrid model (partial week) because it is harmful to families and children. This input was supported by a volume of concerns raised and collected from parents and teachers. Under a hybrid model, students will receive a reduction of in-person instructional minutes with their teacher and will spend more time at home, potentially alone. In addition, working families would be impacted by either missing work, leaving their child(ren) home alone, or paying for day care costs. The current five day in-person modified format has received positive feedback from both parents and staff as it has provided routines and consistency for the week.

■ **Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.

■ **Testing of Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

If a staff member is symptomatic or exposed to someone with COVID-19, they are provided 3 options for testing through a flyer made available to them. Staff are currently encouraged to seek surveillance testing on a regular basis.

■ **Testing of Students:** How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

Planned student testing cadence. Please note if testing cadence will differ by tier:
If a student is symptomatic or exposed to someone with COVID-19, they are provided 3 options for testing through a flyer made available to them. Currently, we are not encouraging students to complete surveillance testing.

■ **Identification and Reporting of Cases:** At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with [Reporting Requirements](#).

■ **Communication Plans:** How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

Consultation: (For schools not previously open) Please confirm consultation with the following groups

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Name:

Date:

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name:

Date:

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

For Local Educational Agencies (LEAs or equivalent) in PURPLE:

Local Health Officer Approval: The Local Health Officer, for (state County) . County has certified and approved the CRP on this date: . If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

(No LHO approval required as EUSD has been open since November 9, 2020.)

Additional Resources:

[Guidance on Schools](#)

[Safe Schools for All Hub](#)